



## Project Manager

Albany NY & Waltham MA

[Osprey Software](#) is a leading software application development firm specializing in the architectural design and delivery of complex business solutions. We focus on ensuring that our client's mission critical business applications result in a substantive business outcome, through a distinctive combination of architectural expertise, business knowledge, and proven technology.

### POSITION SUMMARY

We have a great opportunity for a full-time Project Manager working from either our Albany, NY or Waltham, MA offices. The incumbent will be responsible for managing the project, process, and team to develop and deliver applications and services. This will involve frequent and direct communication with the client(s), developing scope and cost estimates, troubleshooting any impediments which may arise, and supporting the implementation of solutions throughout the course of a project.

### KEY RESPONSIBILITIES:

- Create and manage the scope, cost, schedule, and deliverables through the application of planning, tracking, quality assurance, change control, and risk management.
- Lead cross-functional project team through all phases of the application development cycle.
- Work with client(s) to understand their business activities, workflows, and needs.
- Determine requirements gathering and analysis, design, build, test, and deploy.
- Facilitate the project team, scrums, release planning, and product grooming meetings.
- Monitor and manage project performance including deliverables, milestones, and expenditures.
- Manage client relationships and expectations.

### RELATED EXPERIENCE:

- 2-6 years of experience related to managing software development teams, inspiring the development of team members, identifying opportunities for improvement, and managing innovative change.
- Familiarity with Agile tools and practices.
- Proficiency with project management tools, such as Microsoft Project, Excel, PowerPoint, etc.
- Experience working both independently and in a team-oriented, collaborative environment is essential.
- Flexibility with respect to periods of change and ability to adjust to shifting priorities, demands, and timelines through the aid of analytical and problem-solving capabilities.
- Ability to effectively prioritize and execute tasks while managing multiple projects simultaneously.
- Ability to effectively communicate in both written and verbal forms with strong interpersonal and client facing skills.
- Ability to travel in the U.S. ~ 10%
- Experience managing complex technical projects.
- Familiarity with programming concepts and operating systems.

We offer an excellent compensation and benefits package with challenge and opportunity to learn, grow, and contribute in a stimulating, fast-paced environment.

For immediate consideration, please send resume with salary requirements to [jobs@ospreysoftware.com](mailto:jobs@ospreysoftware.com).

Osprey is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, gender, national origin, disability status, protected veteran status or any other characteristic protected by law.